

## Can I Donate To The Ladies Closet?

Many people after using the closet would like to know how to contribute to it. Your contributions are appreciated.

### \*Cash Donations

Cash donations to the closet of any amount help us replenish items and shop for "bargains" on the items most used. If you choose to make a cash donation please make the check payable to the "MacArthur Park Church of Christ" and memo it to the Ladies Closet Fund.

### \*Supplies Donations

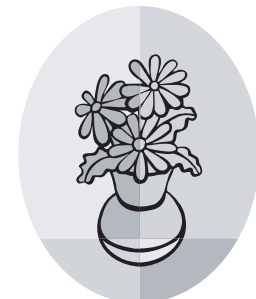
Due to limited space we cannot always take supplies from everyone who offers. If you do have some items you would like to donate, please consult one of the Closet Hostesses.

Your support of the closet is greatly appreciated.



DECORATIONS & SERVING  
SUPPLIES FOR YOUR NEXT...

- # BABY SHOWER
- # WEDDING SHOWER
- # CLASS PARTY
- # WEDDING RECEPTION
- # BANQUET
- # ANNIVERSARY CELEBRATION
- # & MORE...



  
MacArthur Park  
Church of Christ

1907 NE Loop 410  
San Antonio, Texas 78217  
210.824.7301  
[www.macarthurchurch.org](http://www.macarthurchurch.org)

Times of fellowship are important! The Ladies Closet is designed for Mac members to help make hosting these times easier and more enjoyable.

The following information and guidelines will help assure ongoing availability of supplies to all who use the closet.

### Who Can Use The Closet?

Items from the Ladies Closet are for the sole use of members of the MacArthur Park Church of Christ. Activities which are conducted under the formal ministries of the MacArthur Park Church have first priority.

### How Do I Know What Is Available In The Closet?

The closet contains a collection of decorations, party service items, table coverings and many other items used in hosting and decorating.

Contact a Closet Team Hostess and make an appointment to tour the closet and complete your reservation form. **We suggest you do this several weeks before your event.**

Items available in the closet include:

- Snack plates and Punch glasses
- Punch Bowls
- Banquetware
- Water & tea glasses
- Stainless steel forks, knives, & spoons
- Serving utensils
- Serving trays
- Candle holders
- Tablecloths, runners and skirts
- Floral arrangements
- Baskets
- & much more

### How Do I Make Reservations & Pick-Up Items?

1. Contact one of the Closet Team Hostesses to schedule a time to preview items in the closet.
2. Pick up a copy of the Ladies Closet reservation form and review the guidelines for use.
3. Complete a reservation form and schedule a pick-up time with your Closet Team Hostess
4. Pick-up at the designated time. At pick-up please confirm the designated return date and time with the Closet Hostess
5. Enjoy the use of the items.

### How Do I Return Items?

1. Please return all items at the designated pick-up time. It is very important all items are returned at this time, since others may be waiting on them for use.
2. Tablecloths and linens must be cleaned and pressed before return date.
3. If items were taken in crates or boxes, please return them in their original containers.

Please never leave items in the church kitchen or church office. Always return to the closet through a Closet Hostess.



### Who are the Closet Team Hostesses?

You may contact any of the following hostesses for scheduling or questions:

Dorris Hopper, 653-6401  
Joyce Kirkpatrick, 656-9072  
Sheila Christian, 829-8791

### How Does The Closet Get Its Supplies?

Through generous donations of funds and items over the years our closet continues to be filled with useful items for all seasons and occasions.

### Is A Deposit Required When I Take Items From The Closet?

If the event you are coordinating is a MacArthur Park ministry event, we do not require a deposit.

If your activity is personal we ask you make a \$50 deposit payable to the "MacArthur Park Church of Christ" upon completing the reservation form. Your deposit will be refunded when items are returned in the condition they were checked-out.

### What if An Item Is Broken While I Am Using It?

We understand that under normal use sometimes items will wear out or break. You are asked to take special care of glass and breakable items while in transport. If you would like to replace a broken item, we appreciate it. Please notify your Closet Hostess of any broken or worn items at check-in.



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